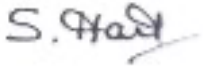


KINGTON LANGLEY PARISH COUNCIL
Notice of Meeting and Summons to Attend

To: Members of the Parish Council

NOTICE IS HEREBY GIVEN that the next meeting of Kington Langley Parish Council will be held on Monday 9th June 2025 commencing at 7.30 pm in the Committee Room, Kington Langley Village Hall, Church Road, and you are hereby summoned to attend.

Public Notice of the Meeting is given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972. The Press and Public are welcome to attend.



Signed: Sue Hart, MBA FRSA MCMI, Clerk to Kington Langley Parish Council

COUNCIL MEETING AGENDA

Public Participation – Prior to the formal commencement of the meeting. The Parish Council welcomes contributions from the public. Time duration totalling 10 minutes. Every effort will be made to give accurate answers to any questions, but in some cases further research may be necessary in which case an answer will be given as soon as is possible. It would be helpful if the Clerk could be notified of any questions / queries prior to the meeting.

Report from Unitary Councillor – If available

Following the Parish Council Elections 2025, any newly elected councillors not present at the Annual Meeting of the Parish Council on 12 May 25 to sign their Declarations of Acceptance of Office.

1	Apologies for absence To note and agree any apologies received from Parish Council members.
2	Declarations of Interest - In accordance with S31 of the Localism Act 2011 and the Parish Council's adopted Standing Orders – To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda.
3	Minutes – To approve minutes of the Annual Meeting of the Parish Council held on 12th May 2025 (For Resolution)
4	Planning Applications – Clerk New Applications for Consideration: PL/2025/04174 Fratelli, Plough Lane - Erection of log cabin in garden (Deadline for comments 18Jun25) PL/2025/04513 Lime Tree Farm, Middle Common – Notification of proposed works to trees in a conservation area (Deadline for comments: 12Jun25) Planning Updates: None Wiltshire Council Decisions, Appeals and Enforcement Updates
5	Chair's Report (To carry forward to next meeting)
6	Clerk's Report and Matters Arising from 12th May 2025 Meeting To note receipt of the Village Hall Report for 2024/25
7	The Lyte Almshouses, Kington St Michael Update - Cllr Reynolds
8	Highways / Parish Steward / Grass Cutting Contract Update – Cllr Pattemore / Clerk

9	Community Speedwatch Updates – Cllr Reynolds / Cllr Armor • Community Speedwatch Team update • Middle Common Speed Indication Device update
10	Footpaths & Rights of Way (including Byway 34) - Clerk on behalf of Cllr Sealy
11	Village Lighting Guidelines – Clerk on behalf of Cllr Watson To Resolve on the Village Lighting Guidelines (circulated to councillors) and Resolve on their addition to the Parish Council website.
12	To Review the Outcome of the Annual Parish Meeting 2025 - Chair / Cllr Armor
13	Review of Councillors' Responsibilities and Contact Information - Clerk To Resolve on the addition of a new councillor responsibility for Community Engagement and to review existing councillors' responsibilities (circulated to councillors)
14	New Parish Council Governance Documents for 2025/26 - Clerk To Resolve on the adoption of a Freedom of Information Policy for 2025/26 (circulated to councillors)
15	Finance – Report distributed to Members - RFO - To note transactions since the last report dated 11th May 25 - To approve future payments to be made online. - To approve the June 25 Financial Report (For Resolution) - To agree the extension of the Clerk's Consultancy agreement with Sutton Benger Parish Council (For Resolution) - To note the invoice to SBPC for consultancy services in June
16	Correspondence sent / received – Clerk
17	Exchange of information and any Items for Consideration at next Meeting

The next meeting of the Parish Council will be held on **Monday 14th July 2025 at 7:30 pm in the Committee Room at Kington Langley Village Hall, Church Road.**