

MINUTES OF THE MEETING OF KINGTON LANGLEY PARISH COUNCIL HELD ON MONDAY 14 AUGUST 2023 AT THE UNION CHAPEL, MIDDLE COMMON, COMMENCING AT 7.30 PM

Present: Cllr G Trickey (Chair), Cllr. Lawer, Cllr. Sealy, Cllr. Pattemore, Cllr Tayler, Cllr Watson and Mrs. Sue Hart (Clerk)

Public Participation

One member of the public attended the meeting and explained to Councillors the purpose of a Certificate B Planning Notice relating to Lime Tree Farm which had been unclear from The Stables, Lime Tree Farm Planning Application.

Unitary Councillor Update – There was no Unitary Councillor update.

051.23	Apologies for absence: Apologies for absence were received from Cllr. C Armor (holiday), Cllr L Reynolds (family member sickness) and County Cllr Greenman. On a proposal from Cllr Tayler, seconded by Cllr. Sealy, IT WAS RESOLVED to accept the councillors' apologies.
052.23	Declarations of Interest: In accordance with S31 of the Localism Act 2011 and the Parish Council's adopted Standing Orders – To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda. There were no declarations of interest.
053.23	Minutes – To approve minutes of the Parish Council meeting held on 10 July 2023. On a proposal from Cllr Lawer, seconded by Cllr. Watson, IT WAS RESOLVED to accept the minutes as a true record.
054.23	Planning Applications - Clerk New Applications for Consideration: PL/2022/09407 The Stables, Lime Tree Farm, Middle Common – Variation of condition 2 from applications 19/09467/FUL and PL/2021/10630 to make minor changes to proposed elevations, floor plans and site plan (Second Revision and Decision Deadline – 1 September 23) Discussion centred on the lack of clarity of the revised application and that revised drawings were either missing or incorrectly labelled. Councillors asked that the Clerk re-submit the remaining issues from the Council's previous objection to this application. They also requested that the Clerk asked that application should be corrected and re-issued. On a proposal from Cllr Trickey, seconded by Cllr. Lawer, IT WAS RESOLVED to OBJECT to this application. PL/2023/05566 Heathlands, Malmesbury Road – Proposed storm porch, detached garage, first floor and first floor side extensions. (Decision Deadline – Extension Requested to 15 August 23) On a proposal from Cllr Watson, seconded by Cllr. Trickey, IT WAS RESOLVED to SUPPORT this application. PL/2023/06452 Sunnymead, Days Lane – Extensions and alterations to a dwelling. Detached garage. (Deadline for comments 31 August 23) Discussion centred on the proposed height of the alterations in comparison with neighbouring dwellings and its effect on the street scene. It was felt that the proposed siting of the garage right on the edge of Days Lane and in front of the proposed house would also be very intrusive on the street scene. On a proposal from Cllr Lawer, seconded by Cllr. Tayler, IT WAS RESOLVED to OBJECT to this application. Tree Consents: PL/2023/05689 Yew Tree Cottage, Days Lane – Proposed works to trees in a conservation area. (Deadline for comments – 4 August 23) Information only. PL/2023/05820 The Cottage, 1 Church Road – Proposed works to trees in a conservation area.

	(Deadline for comments – 7 August 23) Information only. PL/2023/06222 Pound House, Ashes Lane – Proposed works to trees in a conservation area. (Deadline for comments 18 August 23) Councillors had No Objection to these works. PL/2023/06412 Holly House, Ashes Lane – Proposed works to trees in a conservation area. (Deadline for comments 25 August 23) Councillors had No Objection to these works. PL/2023/06485 Chedds Cottage, Upper Common – Proposed works to trees in a conservation area. (Deadline for comments 23 August 23) Councillors had No Objection to these works. Planning Updates: None. Wiltshire Council Decisions, Appeals and Enforcement Updates: PL/2023/00087 (Works to a Listed Building) Church Farm, Middle Common – Partial change of use of commercial space for use as a self-contained holiday let, insertion of flue and retention of roof lights. Decision: Approve with Conditions PL/2023/03648 4 Sutton Road – Alterations to existing extension to raise roof height and amend internal layout. Addition of oak framed sunroom to rear. Decision: Approve with Conditions PL/2023/03691 1 The Barton, Upper Common – Erection of a flat roofed single storey linked rear extension. Decision: Approve with Conditions PL/2023/03850 (Works to a listed building) 1 The Barton, Upper Common – Erection of a flat roofed single storey linked rear extension. Decision: Approve with Conditions PL/2022/04115 Owl Cottage, Parkers Lane – Erection of Timber Shed. Decision: Approve with Conditions PL/2023/05055 Sedgebrook, Middle Common - Proposed works to trees in conservation area. Decision: No objection PL/2023/09799 Church Farm, Middle Common – Partial change of use of commercial space for use as a self-contained holiday let, insertion of flue and retention of roof lights. Decision: Approve with Conditions									
055.23	Councillor Reynolds - Non-Attendance for a period longer than 6 months – Cllr Trickey In accordance with Section 85(1) and (2A) of the Local Government Act 1972, on a proposal from Cllr Trickey, seconded by Cllr. Pattemore, IT WAS RESOLVED to APPROVE a special consideration for Councillor Reynolds to continue to be a member of Kington Langley Parish Council in spite of non-attendance for more than 6 months (falling due in October 2023) as a result of extenuating family circumstances.									
056.23	Finance Report – Clerk Transactions since last report on 9 July 2023 Receipts (to Current Account): <table><tr><td></td><td></td><td></td></tr></table> Direct Debits made from Current Account: <table><tr><td>None</td><td></td><td></td></tr></table> Transfers from Deposit Account: <table><tr><td>None</td><td></td><td></td></tr></table> Transfers from Current Account to Defibrillator Account:				None			None		
None										
None										

	None	RUH Donation taken from incorrect Treasurer's Account – transferred back	£125.00																				
It was noted that the Defibrillator Account and the Current Account are both called “Treasurer's Account” which can lead to confusion. In addition, the account named “Bus Account” is really the Deposit Account. ACTION: Clerk to review changing the Parish Accounts' names to something more meaningful. Receipts (to Deposit Account): <table><tr><td>9 July 23</td><td>July interest</td><td>£10.66</td></tr><tr><td>9 Aug 23</td><td>August interest</td><td>£11.62</td></tr></table> To approve the following payments to be made online to: <table><tr><td>14 Aug 23</td><td>Union Chapel – Donation for use on 14 August 23</td><td>£21.00</td></tr><tr><td>14 Aug 23</td><td>Bawden grass cutting – Invoice 28461 (30 Jul 23)</td><td>£1,149.00</td></tr></table> On a proposal by Cllr Watson, seconded by Cllr Trickey, IT WAS RESOLVED that the online payments be approved. The Clerk's salary breakdown between her payment and PAYE had changed again in PAYE Tools for August in spite of the fact her tax code hadn't changed. She raised a concern that this would be confusing in the Parish Accounts. Cllr Lawer thought there may a way to modify this. ACTION: Clerk and Cllr Lawer to review. Clerk to update the next meeting. Defibrillator Account – There were no payments or receipts. Bank accounts: Reconciliation carried out on receipt of online statements. Bank balances on 10 August 23 <table><tr><td>Current Account 0218248</td><td>£3,344.93</td></tr><tr><td>Deposit account No. 7020575</td><td>£15,714.11</td></tr><tr><td>Total</td><td>£19,059.04</td></tr><tr><td>Defib Account 6150356</td><td>£712.60</td></tr></table>				9 July 23	July interest	£10.66	9 Aug 23	August interest	£11.62	14 Aug 23	Union Chapel – Donation for use on 14 August 23	£21.00	14 Aug 23	Bawden grass cutting – Invoice 28461 (30 Jul 23)	£1,149.00	Current Account 0218248	£3,344.93	Deposit account No. 7020575	£15,714.11	Total	£19,059.04	Defib Account 6150356	£712.60
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057.23	To Raise Any Items for Consideration at Next Meeting • The Clerk said that she had received an interim response from the Police and Crime Commissioner saying he was following up the Parish Council's letter regarding the A350 Bus Shelter Rough Sleeper. However, he said he understood that the Rough Sleeper team was in discussion with the rough sleeper although this was not the feedback the Parish Council had received. • Cllr Sealy noted that the Parish Council had made a positive impact on two areas of the village: the Grasscrete was now beginning to look green, and the No Mow areas were looking good. He thought it demonstrated to villagers that being on the Parish Council can make a difference. • It was noted that there is still a vacancy for a Parish Councillor. • Cllr Pattemore said that as a result of bringing the June cutting schedule forward there were now only two more cuts left this season. This meant that the Parish Council either needed to incur the cost of an extra cut or arrange to space out the remaining cuts differently. • Discussion took place on how to handle the No Mow areas, specifically the best way to manage the areas in order to maximise the opportunity for flora and fauna in the future. No conclusion was reached, and it is still unclear whether Bawdens, the contractor, would be willing to remove the No Mow cuttings and if so, how much it would cost. • Cllr Trickey said that given how cold the Union Chapel had been last winter, consideration should be given to moving back to the Village Hall Committee Room for the October meeting.																						

NEXT PARISH COUNCIL MEETING DATE – The next meeting of the Parish Council will be held on **Monday 11th September 2023 at 7:30 pm at the Union Chapel.**

MEETING CLOSED AT 20:30 PM