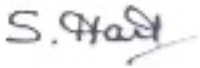


KINGTON LANGLEY PARISH COUNCIL
Notice of Meeting and Summons to Attend

To: Members of the Parish Council

NOTICE IS HEREBY GIVEN that the Annual Meeting of Kington Langley Parish Council will be held on Tuesday 7th May 2024 commencing at 7.30 pm in the Committee Room at Kington Langley Village Hall, and you are hereby summoned to attend.

Public Notice of the Meeting is given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972. The Press and Public are welcome to attend.



Signed: Sue Hart, MBA FRSA MCMI, Clerk to Kington Langley Parish Council

COUNCIL MEETING AGENDA

Public Participation – Prior to the formal commencement of the meeting. The Parish Council welcomes contributions from the public. Time duration totalling 10 minutes. Every effort will be made to give accurate answers to any questions, but in some cases further research may be necessary in which case an answer will be given as soon as is possible. It would be helpful if the Clerk could be notified of any questions/queries prior to the meeting.

Report from Unitary Councillor – Cllr Howard Greenman. An opportunity to put questions and to receive information from the Wiltshire Councillor if attending. (Limited to 10 minutes.)

1	Election of Chairman and Declaration of acceptance of Office for 2024 / 2025 (For Resolution)
2	Election of Vice-Chairman and declaration of Acceptance of Office for 2024 / 2025 (For Resolution)
3	Apologies for absence To note and agree apologies received from Parish Council members (For Resolution if any)
4	Review of Code of Conduct & Updates to Register of Members Interests a) To approve the Parish Council's Code of Conduct for the year 2024/25 (For Resolution) . b) Councillors to sign 'Register of Members Interests – Confirmation of Information Previously Given'.
5	Declarations of Interest - In accordance with S31 of the Localism Act 2011 and the Parish Council's adopted Standing Orders – To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda.
6	Minutes To approve minutes of Meeting of the Parish Council held on 8 April 2024
7	To review Actions Arising from the Death of the Previous Chair, Cllr Graham Trickey Including councillors to consider formal response to family, communication to other organisations / parish councils, any possible continuity implications including updating website (For resolution)
8	Planning Applications - Clerk New Applications for Consideration: PL/2024/02884 Langley Gate Farm, Swindon Road Incl. replacement of sash windows / front door & stone porch / rendering chimneys. Alterations to entrance / hardstanding and landscaping to alleviate surface water drainage (Response Due: 3May24 - Extension granted for PC Mtg) PL/2024/03154 Langley Gate Farm, Swindon Road (Listed Building Consent) Incl. replacement of sash windows / front door & stone porch / rendering chimneys. Alterations to entrance / hardstanding and landscaping to alleviate surface water drainage (Response Due: 3May24 - Extension granted for PC Mtg) PL/2024/03254 Little Gables, Church Road - Proposed single storey rear extension, first floor front extension and first floor side extension. (Response Due: 7May24)

	PL/2024/03273 – Lime Tree Stables, Middle Common - Erection of 7 stables, a tack room, storage barn and a welfare building - Retrospective (Response due: 16May24) For Information: PL/2024/03481 Old Chapel Field, Plough Lane - Proposed works to trees in a conservation area. (Response due: 3May24 – No objection assumed) Planning Updates: None received. Wiltshire Council Decisions, Appeals and Enforcement Updates: PL/2023/06925 Kington Langley Garage, Malmesbury Road - Lawful Development Certificate for continued use of bungalow. Decision: Approve with conditions PL/2024/00317 Land Adjacent to Armingier House, Parkers Lane – Erection of free-standing solar array. Decision: Approve with conditions PL/2024/01700 4 Sutton Road – Alterations to existing extension / addition of two storey extension to rear. Decision: Approve with conditions
9	Clerk's Report and Matters Arising – Clerk
10	Community Speedwatch Updates – Cllr Reynolds - Community Speedwatch Team update - Middle Common Speed Indication Device - To review how SID will be monitored and reported in future (For resolution)
11	Footpaths & Rights of Way (including Byway 34) – Cllr Max Sealy
12	KLimate Change - Cllr Graham Watson
13	Annual Parish Meeting 2024 – Revised Format –Cllr Sealy To finalise any outstanding actions for the 2024 Annual Parish Meeting.
14	Review of Councillors' Responsibilities for 2024/25 (As circulated to councillors)
15	Annual Review of all Parish Council Governance Documents for 2024/25 To confirm currency of all outstanding policies for the 2024/25 period: - Equal Opportunities Policy (no changes proposed) - Grants and Donations Policy (no changes proposed) - Data Protection Policy (no changes proposed) - Tree Management Policy (no changes proposed)
16	Finance – Report circulated to Members. - To note receipts - To approve payments since last meeting - To note bank account balances - To review updates to the Financial Regulations (For Resolution)
17	Correspondence sent / received – Clerk
18	Exchange of information & Any Items for Consideration at next Meeting