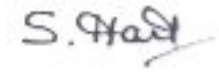


KINGTON LANGLEY PARISH COUNCIL
Notice of Meeting and Summons to Attend

To: Members of the Parish Council

NOTICE IS HEREBY GIVEN that the Annual Meeting of Kington Langley Parish Council will be held on Monday 12th May 2025 commencing at 7.30 pm in the Committee Room, Kington Langley Village Hall, Church Road, and you are hereby summoned to attend.

Public Notice of the Meeting is given in accordance with Schedule 12, para 10(2) of the Local Government Act 1972. The Press and Public are welcome to attend.



Signed: Sue Hart, MBA FRSA MCMI, Clerk to Kington Langley Parish Council

COUNCIL MEETING AGENDA

Public Participation – Prior to the formal commencement of the meeting. The Parish Council welcomes contributions from the public. Time duration totalling 10 minutes. Every effort will be made to give accurate answers to any questions, but in some cases further research may be necessary in which case an answer will be given as soon as is possible. It would be helpful if the Clerk could be notified of any questions / queries prior to the meeting.

Report from Unitary Councillor – If available

Following the Parish Council Elections 2025, all newly elected councillors to sign their Declarations of Acceptance of Office.

1	Election of Chair and Declaration of acceptance of Office for 2025 / 2026 (For Resolution)
2	Election of Vice-Chairman and declaration of Acceptance of Office for 2025 / 2026 (For Resolution)
3	Apologies for absence To note and agree any apologies received from Parish Council members.
4	Review of Code of Conduct & Updates to Register of Members Interests a) To approve the Parish Council's Code of Conduct for the year 2025/26 (For Resolution) b) Councillors to confirm currency of their online 'Register of Members Interests'
5	Declarations of Interest - In accordance with S31 of the Localism Act 2011 and the Parish Council's adopted Standing Orders – To receive declarations of any pecuniary or non-pecuniary interests in respect of any item contained in this Agenda.
6	Minutes – To approve minutes of the meeting of the Parish Council held on 14 th April 2025 (For Resolution)
7	Planning Applications – Clerk New Applications for Consideration: PL/2025/03307 Land West of Oakleigh Acres, Draycot Cerne - Erection of B8 Unit and associated works (Deadline for comments 15May25 – KLPC not listed as consultees) PL/2025/03796 - Kin House, Swindon Road - Variations of Condition 2 on PL/2024/05967 plant room and small changing huts (Deadline for comments 22May25) PL/2025/03813 - Land at the Apple Store, Plough Lane - Erection of four dwellings (14 day consultation - Permission in Principle Type application) Deadline for comments 6May25 - agreement in principle to receiving Parish Council's comment) PL/2025/03879 Spring Cottage, 5 Silver Street – Notification of proposed works to trees in a conservation area (Deadline for comments: 14May25) PL/2025/03880 4 Silver Street – Notification of proposed works to trees in a conservation area (Deadline for comments: 14May25) (Past deadline for comments) PL/2025/03763 Kennet House, Parkers Lane – Notification of proposed

	works to trees in a conservation area (Deadline for comments: 8May25) Planning Updates: None Wiltshire Council Decisions, Appeals and Enforcement Updates PL/2025/00450 Sunnymead, Days Lane - Detached garage/store and formation of widened vehicle access and drive (Wiltshire Council Decision: Agree with Conditions) PL/2024/11641 - Whitelands Farm, Kington Langley - Agricultural building to be used for calf housing (Wiltshire Council Decision: Agree with Conditions)
8	Chair's Report
9	Clerk's Report and Matters Arising from 14th April 2025 Meeting ☒ Ratification of permission given for the use of Middle Common on the weekend of 14-15 June for the Annual Scarecrow Festival
10	Highways / Parish Steward / Grass Cutting Contract Update - Cllr Pattemore / Clerk
11	Community Speedwatch Updates - Cllr Reynolds / Cllr Armor ☒ Community Speedwatch Team update ☒ Middle Common Speed Indication Device update
12	Parish Council Website - Current Status - Cllr Armor
13	Footpaths & Rights of Way (including Byway 34) - Cllr Sealy
14	KLimate Change and Community Orchard Update - Cllr Watson
15	Annual Parish Meeting 2025 Update - Chair / Cllr Armor
16	Annual Review of all Parish Council Governance Documents for 2025/26 (For Resolution) To confirm currency of all outstanding policies for 2025/26: a) Equal Opportunities Policy (no changes proposed) b) Grants and Donations Policy (modifications submitted) c) Data Protection Policy (no changes proposed) d) Tree Management Policy (no changes proposed)
17	Internal Audit - RFO (For Resolution) To consider and approve the 2024-25 Internal Audit Report.
18	Annual Governance and Accountability Return (AGAR) 2024-25 - RFO a) Annual Governance Statement I. To consider the Annual Governance Statement II. To approve the Annual Governance Statement (For Resolution) b) Accounting Statements. I. To consider the Accounting Statements II. To approve the Accounting Statements (For Resolution) III. To sign and date the Accounting Statements c) To agree the period for the exercise of public rights
19	Parish Council Insurance Renewal (For Resolution) - RFO To select an insurer for the period commencing 1st June 2025 and to approve payment of the premium.
20	Finance - Report distributed to Members - RFO a) To note transactions since the last report dated 12th April 25 b) To approve future payments to be made online. c) To approve the May 25 Financial Report (For Resolution) d) To note the invoice to SBPC for consultancy services in May
21	To Further Consider a Request for a Donation to the Village Mag following Receipt of additional

	Information - Cllr Lawer (For Resolution)
22	Correspondence sent / received – Clerk
23	Exchange of information and any Items for Consideration at next Meeting

The next event will be the **Kington Langley Annual Parish Meeting** to be held on **Tuesday 20th May** at **Kin House, Swindon Road, Kington Langley** starting at **7:30 pm**.

The next meeting of the Parish Council will be held on **Monday 9th June 2025 at 7:30 pm** in the **Committee Room at Kington Langley Village Hall, Church Road**.